Quanum[®]

Placing Lab Orders

The Order Entry page enables you to file a complete lab order. Before you can file an order, you must provide at least all of the required information, indicated with an asterisk (*).

Note: For more information, refer to the online help.

Retrieve or Add a Patient

1 In the menu bar, click Order Entry.

If the legacy order entry page appears, click the link in the banner at the top of the page.

- 2 Do one of the following:
 - Retrieve an existing patient:

Search By Name V Name and (optionally) DOB Search Add New Patient

- **a** In the Search By list, click Name, SSN, or PID.
- **b** If you clicked *Name* or *PID*, type at least the first character of the patient's last name or patient ID in the adjacent box. If you clicked *SSN*, type at least the first three characters of the Social Security Number (SSN).
- c Click Search.
- **d** Click the appropriate patient in the search results list.
- Add a new patient:

Patient Information	
Add Patient Only	
Last Name * First Name * Middle Initial	SSN PID *
DOB *	
	Clear Back

- a Click Add New Patient.
- **b** In the *Patient Information* area, complete at least the required information.

Specify a Test

1 In the *Tests* section, type at least two characters of the test name or order code, and then click the appropriate one in the list.



2 If an *Additional Information* section appears, provide the required information.

Addit	tional Information				
Ask a	at Order Entry Questions (AOEs)				
	35455 - Cytology, ThinPrep(R) Pap Source: *	Prev. Pap:			
Temp	plates				
	Pap – 35455 - Cytology, ThinPrep(R) Pap Clinical Information				
	7 or More Years Since Last Pap	Normal Exam			
	Hx of Abnormal Pap/Bx Within 3 Years	Repeat Pap	Repeat Pap		
	Postmenopausal Bleeding	Pregnant	Pregnant		
	Postcoital Bleeding	Postpartum	Postpartum		
	Abnormal Gyn Exam * (e.g. HPV, Cervical Lesion)	Oral Contraceptives	Oral Contraceptives		
	High Risk of HPV Hx/Rx *	Hormone Therapy			
	Prior Gyn Malignancy *	Postmenopausal			
	Family Hx Cervical Cancer	Hysterectomy, Total			
	5 or More Full-Term Pregnancies	Hysterectomy, Intact Cervix			
	Immunocompromised Patient	Pelvic Radiation *			
	Vaccinated for HPV				
	Cigarette Smoker				
	Other High Risk Factor (Specify)				

Complete the Order

Client *	Test Client (Hq) Phl (97502840)		Specimen Not Collected	
Dhueician	Test,Victor J (1144282351 G29882)	Draw On or After	* 03/09/2017 Time	
Non-Phys Prov	PECOS	Fasting Total Volume (ml)	Yes V Duration (hrs)	
		Report Comments		
		Internal Commente		

- 1 If the appropriate client does not appear in the *Client* box, type the first few characters of the client's name and click the appropriate one in the list.
- 2 If the appropriate physician does not automatically appear in the *Physician* box, type the first few characters of the physician's last name, NPI, or UPIN, and click the appropriate one in the list (if required).
- 3 Click in the *Draw On or After* box and then click the appropriate date on the calendar, or type the date that the specimen was collected.
- 4 Complete any other required fields.
- **5** At the bottom of the page, click *Finalize* to print the requisition and labels, or click *Hold* to save the order so you can complete it later.

Finalize Hold Cancel

For help, contact the Help Desk at 1.800.697.9302

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